

Broomfield School Accessibility Plan

September 2018 – September 2021

Target	Strategies	Outcome	Time frame
Equality and Inclusion			
To ensure that the accessibility Plan becomes an annual item at the FGB meetings.	Clerk to governors to add to list for FGB meetings.	Adherence to legislation.	Annually
To improve staff awareness of disability issues.	Review staff training needs. Provide training for members of the school community as appropriate.	Whole school community aware of issues.	Annual updates in line with CP updates.
To ensure that all policies consider the implications of disability access.	Consider during review of policies. Multi- agency meetings by SENCO Staff responsible to ensure that equality and disability is identified within each school policy	Policies reflect current legislation.	Termly Actions arising to be raised with SBM/SLT Annually – as policies are reviewed by subject leaders/SLT/SBM and Governors
To keep up to date regarding changes and recommendations regarding disability, equality and accessibility guidelines	SENCO attends Enfield network meetings.	School is in line with statutory guidance and good practice.	Termly Network Meetings. Actions arising to be raised with SBM/SLT.
To ensure that all parents who may have a disability can access school events and information.	Main entrance and hall are accessible. There is also an accessible meeting room. Large scale print for reports/ newsletters/ correspondence if requested. Documents provided electronically.	All parents are able to engage fully with the life of the school. Staff to be able to offer this if requested on a disability basis All communications can be accessed by all parents.	Ongoing
Physical Environment			
Ensure that, where possible, the school buildings and grounds are accessible for all children and adults and continue to improve access to the school's physical environment for all.	Audit of accessibility of school buildings and grounds by Governors/Head teacher/ SBM Suggest actions and implement as budget allows or as need arises.	Modifications will be made to the school building to improve access, where possible. However, this is within the remit of what is reasonably practicable due to the age and nature of the buildings.	Annual review of building accessibility
Continue advice on accessibility linked to new pupils who may have a disability.	SENCO to ensure the needs of all new intake children are highlighted and taken into account before transition.		Annually

Ensure that fire bells are audible in all classrooms	Facilities Manager tests the alarm weekly. Staff to alert FM if the alarm can no longer be heard	Fire alarm is clear and audible for all pupils and staff. Fire alarm is audible in mobile classroom.	FM to test alarm weekly Termly Health and safety meetings
Curriculum			
To continue to train staff to enable them to meet the needs of children with a range of SEN.	SENCO to review the needs of children and provide training for staff as needed.	Staff are able to enable all children to access the curriculum.	On-going.
Medical			
Access training if a child presents with medical needs, intimate care needs Update Epi Pen training as needed	SENCO to ensure school coverage for staff trained in using an EpiPen and any other medical interventions as required to meet needs of each child.	Procedures are clear and staff are confident in supporting the children's medical needs	Ongoing