

# Admissions criteria for Broomfield School with effect from September 2020

## A General Principles

1. Broomfield School is an 11-16 mixed comprehensive school. We do not have any requirement for aptitude from prospective students.
2. Admission to our school is not dependent on any 'voluntary' contribution.
3. Pupils will be admitted at the age of 11+ without reference to ability or aptitude using the criteria below.
4. The admission number for September 2020 will be 200.
5. Broomfield School participates in the Local Authority coordinated scheme and all deadlines within that scheme must be adhered to by applicants.
6. Children with a statement of Special Educational Need or an Education Health and Care Plan naming Broomfield School will be admitted.
7. As required by the School Admissions Code the school will give the highest priority to applications on behalf of children in public care (looked after children) and all previously looked after children. (see definitions below)
8. The Board of Governors of Broomfield School has determined that the criteria for admissions from September 2020 will be as follows.

## Definitions and Details

1. **By sibling** we mean brothers and sisters, adopted siblings, step-children, common law step-children, half-siblings, children subject to a child arrangements order or special guardianship order and foster children (only those "looked after" by any local authority) who permanently live in the same household
2. For Broomfield School to take a sibling into account the sibling's name must be correct on the application form and the sibling must be on roll of Broomfield School at the time of proposed admission.
3. **Home Address:** proof of residence will be required by the co-ordinated scheme. The offer of a place may be withdrawn if proof of residency is not met or a place has been offered under fraudulent or intentionally misleading grounds.
4. Where a child lives part of the week with one parent and part of the week with another member of the family the 'home address' will be considered to be the residence where the child spends at least three nights of the school week each week.  
  
If a child lives equally with both parents at different addresses, the home address will be the address of the main parent eligible to receive child benefit for the child.
5. **Looked After:** A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22 (1) of the Children Act 1989) at the time of

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making an application to the school.

6. **Previously Looked After:** A previously looked after child is a child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

## Admissions criteria

1. Children with a statement of Special Educational Needs or an Education Health and Care Plan that names Broomfield School will be admitted before any other applicants and these admissions will count toward the admission number.
2. If there are fewer applications made than places available, then every child will be offered a place.

## Oversubscription criteria

In the event of over subscription we will offer places to applicants in this order:

Category 1. Children in public care (looked after children) and all previously looked after children

And then

Category 2. Children who have a sibling at Broomfield School who is on our school roll at the time of the proposed admission.

And then

Category 3. Children for whom Broomfield School is appropriate on exceptional medical grounds.

Applications under this criterion will only be considered if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the school.

And then

Category 3. Other children Children living nearest to the school measured 'as the crow flies' that is in a straight line from the child's permanent home address to the main entrance of the school (travel by private car or public transport not taken into account). \*\*\*

\*\*\* Permanent home address is the address where the child usually lives. When parents live separately, the home address will be where the child spends the majority of the school week.

If a child lives equally with both parents at different addresses, the home address will be the address of the main parent eligible to receive child benefit for the child.

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## **Tie Breaker.**

If there are more applications than places available, then all applicants will be allocated a number via a random allocation (lottery) process. This number will decide a child's priority within each of the admission criterion set out above. It will only be used if there are not enough available places left to accommodate all the applicants falling under that criterion. Places will then be offered to applicants in accordance with the randomly allocated number, starting with the lowest number first. This process will be independently verified.

## **Applications made outside the normal admissions round**

Admissions for places for children in all other year groups will be dealt with in accordance with this policy. If the School is unable to offer a place to an applicant then the name of the child will be included in the School's waiting list.

## **The School Waiting List**

1. The School will hold a single waiting list.
2. In regard to applicants for Year 7 places, all children whose Year 7 applications were unsuccessful in the normal admission round will be included on the waiting list on 1st March of the academic year in which the child's parents apply for a place in Year 7 at the School.
3. All children whose parents applied unsuccessfully for Year 7 places outside the normal admissions round will be included on the waiting list on the date that their application was rejected or 1st March of the year of the normal admission round whichever is the later.
4. All children whose parents apply for places in other years and for whom the School is unable to offer a place will be included on the waiting list on the date their application is rejected.
5. The names of children will remain on the waiting list until whichever of the following dates falls soonest after the first anniversary of their name be included on the list: 31st March; 30th June; 31st October; 31st December.
6. So, if a child's name is included on the list on the 31st March it will be removed on the 31st March of the following year. And if a pupil's name is included on the list on the 8th April it will be removed on the 30th June of the following year.
7. When places become available, if there are more children in the relevant year group(s) on the waiting list than there are places available, then all those on the waiting list will be allocated a number via a fresh random allocation (lottery) process. This number will decide a child's priority within the highest relevant oversubscription criterion set out above which they meet. It will only be used if there are not enough available places left to accommodate all those on the waiting list in the relevant year group(s) falling under that criterion. If it is used places will be offered to children in order of the randomly allocated number, starting with the lowest number first.